

Arrowhead Fire Protection District
Regular Board Meeting Minutes

Date: October 11, 2024

Time: 1:00pm

Location: AVFD Firehouse, 2069 Spruce Road, Cimarron, CO 81220

Purpose: Regular Board Meeting

Attendees: @ Firehouse: Jim Matteson (chair), Mary Cooper (treasurer), Deb Hoven (board member) Jennifer Bonner (AVFD fire chief), by phone Margaret Henry (vice chair), Norb Stracker (first responder)

1. Call to Order.
Chair, Jim Matteson called the meeting to order October 11, 2024 @ 1:02pm
2. Determination of Quorum.
Requirement met with over one and a half of current board members present in person or by phone.
3. Approval of minutes from September 13th, 2024, regular meeting.
Motion made by Margaret Henry to accept minutes as presented with a second by Mary Cooper
Action: Motion approved
4. Executive Session per 24-6-402(4)(f), CRS. For discussion of Fire Chief Salary.
Motion made by Mary Cooper to enter executive session as per 24-6-402(4)(f), CRS with a second by Deb Hoven.
Action: Motion approved.
Motion made by Mary Cooper to exit executive session as per 24-6-402(4)(f), CRS. Second by Deb Hoven.
Action: Motion approved
5. Treasurer's Report
Action: After discussion accepted as presented.
6. Chief's Report
Action: After discussion, accepted as presented.
7. New Business
 - a. Presentation of 2025 Budget

Discussion: Budget was reviewed by each line item. Adjustments were made to reflect discussion. A revised budget will be presented at the November 8th board meeting for further discussion.

- b. Gunnison County Disaster Planning. Call in by Scott Morrill @ 2:00pm. Call discussing the AFPD participation in local hazard mitigation plan and how it may be of help to the AFPD and the AIA community by providing forest mitigation grants by signing letter of intent to do so.

Action: AFPD board decided not to participate in program and declined signing letter of intent.

8. Old Business

- a. Shultz Land Grant

On-going discussion: Fire Chief Jennifer has mapped out a 4-acre site and has drafted a letter of intent with plans to present to Bob Shultz and Jessica Amie for their approval within the next week.

- b. SIPA

Discussion: SIPA grant process is moving forward as planned with all requirements being met.

9. Equipment Issues.

- a. Blue Truck

Discussion: The truck has been turned over to the AIA. The title for the vehicle is in question and cannot be located. Ken Harbert verified with Gunnison County that the blue brush truck is titled to the AFPD. Duplicate title will be needed. Ken Harbert has volunteered to obtain the duplicate title.

Note: Ken Harbert would need to be named the representative for the AFPD in a motion allowing him to do so on behalf of the AFPD, recorded in approved meeting minutes

- b. White Fire Truck

Discussion: Truck was taken to Montrose Ford for diagnoses of check engine light and a full service.

- c. Snowcat cab issues.: To be completed by end of November.

10. General Discussion.

Discussion: The need for the board to adopt an employee performance evaluation to help in determining future salary increases for AFPD employees. Margaret Henry volunteered to draft this document for the board to review.

Discussion: The need AFPD to update and redistribute the AFPD evacuation plan. Discussion included ways to distribute the plan to the Arrowhead public. Jennifer will investigate locating the existing evacuation plan.

11. Adjourned: 4:02 pm. Next regular board meeting November 8th, 2024, 1:00pm