

**Arrowhead Fire Protection District
Meeting Agenda
July 9, 2021
1:00 p.m. @ the Firehouse
2069 Spruce Road**

AGENDA

- 1. Call to Order**
- 2. Determination of Quorum**
- 3. Approval of Minutes from June 11th meeting**
- 4. Treasurer's Report**
- 5. Fire Chief's Report**
- 6. Old Business**
 - a. Communications Update**
 - b. Review of By-Laws**
 - c. Evacuation Plan**
 - d. AVFD Auxiliary**
 - e. Firehouse Lease**
- 7. New Business**
- 8. Adjourn – Next Meeting – August 13, 2021**

**Conference Dial-in Number 1-712-770-5569
Participant Code: 478279#**

**ARROWHEAD FIRE PROTECTION DISTRICT
BOARD REGULAR MEETING MINUTES**

Date: July 9, 2021

Time: 1:00 P.M. (MDT)

Location: AVFD Firehouse, 2069 Spruce Rd

Purpose: Regular Meeting

Attendees: Darrell Wagner [Chair/Present]; Steve Gauthier [Vice Chair/Present]; Stephen Isle [Secretary/Phone]; Al Hale [Treasurer/Present]; Ken Harbert [Board Member/Phone]; Jim Gelsomini [AVFD Fire Chief/Phone].

Absent: None.

Guests: Nancy Hale [AVFD Auxiliary].

- 1. Call to Order:** Chair, Darrell Wagner, called the July 9, 2021 Regular Meeting of the Arrowhead Fire Protection District to order at 1:00 PM, Mountain Daylight Time.

2. **Determination of Quorum:** A quorum requirement was satisfied with all five board members present (three at the fire house; two on the conference call line), for the meeting.
3. **Approval of Minutes for the June 11, 2021 AFPD Regular Board Meeting:** Chair Darrell Wagner asked for any additions or corrections. There being none, Al Hale made a motion to accept the minutes as presented and Steve G. seconded the motion. Chair Wagner put the motion to a vote and it passed unanimously.
4. **Treasurer's Report:** All have the June financials emailed Treasurer, Al Hale. Al answered a question Steve G. had on whether we should be concerned that the tax revenue income is down a bit from last year at this time. Al explained that our cash flow coming in for that account comes in more heavily at the tax pay points in February, April and June. However, we're \$8,500 from the goal and last year we were only \$7,500 from our goal at this point. Since the money comes in various amounts during the year, we're likely going to be okay. Chair Wagner declared that the treasurer's report stands as presented.
5. **July 9, 2021 Fire Chief's Report:**

Highlights: (A) Hose Testing: Chief Gelsomini reported a very successful day testing almost 2,000 feet of 2 ½" hose. The high pressure line from the gas unit used in hose testing failed, so testing had to stop. Chief Gelsomini has ordered the new Ryobi part which will arrive later this month and then hose testing will then resume testing. A couple sections or about 100 feet of this dual jacketed 2 ½" hose with the old brass couplers failed the test, so Chief Gelsomini is checking with another fire chief in Grand Junction to see if he can find a couple sections of surplus 2 ½" hose so he can retrofit the couplers or replace the gaskets needed on the MRU. The MRU is principally designed for winter response, so this doesn't compromise response readiness.

Chair Wagner asked if there were questions on the Fire Chief's Report. Ken Harbert had a question on the AED's located around Arrowhead. His concern was if they were being used and if so, was there any record kept on the number of times individual AED's are used and do property owners need instruction on how to use them? Steve G. asked if the price for 50 feet of new 3" hose was about \$250 and therefore two sections in the neighborhood of \$500, and Chief Gelsomini confirmed that he had found a price of \$258 for a 50 foot section and hoped he could also get free shipping as it's pretty heavy. The search for surplus hose continues for now.

Chair Wagner discussed with Chief Gelsomini the status of his concern over locating the records on the servicing of the septic tank since it was installed. Chief Gelsomini believes it is located on the west side of the fire house directly outside the inside area between the two stoves in the kitchen area by a pile of loose rocks about 30 degrees to the right of the blue stake in the ground at that location. Some recommend servicing the septic systems every 3 to 4 years and others have them drained every 15 years or when there is a problem. Chief Gelsomini has no records. The AIA might have records, as owners of the building. Steve G. recommended looking at the Gunnison County website for records of the installation. Since the remodeling increased the sizes of the kitchen, they might have put in a larger septic. Steve G. will look for the septic permit on the Gunnison County records and report back. When it is serviced it needs risers and a cap so it won't have to be dug up again.

Treasurer, Al Hale asked about the status of the 'address signs.' Al heard Lucia Lebon mention at an Auxiliary meeting that she was going to speak with a couple of candidates who might be willing and able to take over the address sign project. Chair Wagner confirmed she had mentioned that a month or so ago. Chief Gelsomini confirmed that Harold Thompson is not willing to take it over but may be willing to help on the project. Presently, Chief Gelsomini

continues to collect new addresses from Patrol, working closely with Joanie Thompson of AIA Design Review (DRC) and has installed the signs for four or five new addresses this summer. Chief Gelsomini gave a couple of examples to show how important it is to confirm the driveway before putting up signage: (1) 701 Wild Flower is now moving to 701 Hazel Lake; (2) The new RV lot on Crest owned by Jennifer Dove will have a new address sign going up soon. Chair Wagner will contact Lucia to see if she is still working on finding someone to take over the sign project.

Steve G. asked if there was an estimate on when the Ranger will go down to the Broughton Ranch to have the topper built? Chief Gelsomini said initially the plan was to have it made in June, but now the estimate has slipped to the latter part of July this year at the earliest. Steve G. expressed concern that without a firm commitment this might not get accomplished before winter. There is another possible fabricator that Chief Gelsomini can check with and pursue. Chief Gelsomini will check with Gary Broughton and if it appears delays might continue to slip this project until Fall we will need to pursue an alternate plan.

6. **Old Business:**

A. **Communications Update:** Steve Gauthier, Communications Manager, said making a recruitment flyer is on his list of goals. Chair Wagner and the board members applauded the efforts Steve G. has made and how well he is keeping up with the website. Al mentioned that Windows 10 has a feature that allows one user to turn over the mouse on his computer to the use of another person allowing, for example, Steve G., to demonstrate how he updates the webpage. Steve G. plans to pursue recruiting one of the AVFD Volunteers to be his backup on the website with the long term intent of recruiting another board member prospect.

B. **Review of By-Laws:** Chair Wagner reported that Al Hale, Steve G. and Chair Wagner have all signed the updated, revised version of the By-Laws which were approved at our June 11, 2021 AFPD Regular Meeting. Steve G. will scan and send them to Steve I. who will print them out and sign them, scan and email them to Ken Harbert who will sign and return them to Chair Wagner and Steve G. who will distribute the completed document to board members and post them on the ArrowheadFire.Org website in the digital archive space.

C. **Evacuation Plan:** Chief Gelsomini reported no progress on Three Fish Road and that responsibility and any liability lies with the AIA Board of Directors who are responsive to community input and have legal counsel. The Arrowhead Fire Prevention District Board and AVFD Fire Chief have presented their input on the course of action we feel to be in the best interest of the safety of our community in the event of war gamed contingencies for wildfire emergency evacuations: Improve Three Fish Road. Chief Gelsomini noted that the Alpine Plateau Road going south from Arrowhead towards Lake City is in adequate shape to be used for evacuation assuming it is available. Different fire and/or disaster scenarios determine what will be necessary. Three Fish Road could certainly be a critical escape route in select disaster scenarios.

D. **AVFD Auxiliary:** Chair Wagner recognized Nancy Hale, who is present as the new AFPD Auxiliary Liaison. Nancy reported there were only nine (9) attendees at the July meeting this past Tuesday, not the thirty (30) predicted by Carla Vavrik when she was here at our June meetings. At that time Carla had reported ten (10) attendees at the Auxiliary June meeting but Carla expressed optimism and hoped for better participation in July with the influx of summer residents. The 4th of July 'Boot Drive' brought in \$1,900 and with some later donations the total came to more than \$2,000. The associated Auxiliary clothing sales on the 4th of July brought in \$1,830.

August 14th AVFD Picnic:

Nancy Hale said the Auxiliary plans for people to stop by the Auxiliary Welcome Booth at the August 14th picnic and pick up a free ticket for the clothing drawing which features a free article of clothing. Nancy said that Bonnie reports there is a lot of larger items of clothing still in the Auxiliary inventory. At the picnic it'll be purchase one item and get one item free. At the Auxiliary meeting the picnic was the sole subject of discussion. Folks were assigned to get word out to the community regarding the picnic. Arrangements were made to set up for the family games. Canopies and tables need to be set up by volunteers from the AVFD for the Auxiliary on Friday, August 13th. Chair Wagner asked Nancy to address the remaining unknown: The food remains the unknown factor for the picnic. Roberta/nickname 'Bertie,' the Chef from the Arrowhead Mountain Lodge (AML), was planning on making pork sandwiches, chips and cookies, but she got sick. Joanie is going to go deal directly with the AML to see if they are still interested in pursuing this plan where attendees 'pre-order' their sack lunches from the AML. If not it's back to 'bring your own lunch' to the picnic. Joanie also said she was going to put something together for Steve G. to post on the website.

Chair Wagner commented on the fact that the Auxiliary has had sporadic meeting over the last couple of years and the formal meeting protocols with agendas, quorums, meeting minutes and treasurers reports have ceased. Because the Auxiliary handles fairly large sums of money and is a non-profit organization the AFD BOD sees this as a red flag. Nancy said her hope and expectation is that at the next Auxiliary meeting they will follow the agenda and prioritize published minutes and a treasurer's report. Recruiting enough volunteers is essential to maintain a viable Auxiliary.

Nancy Hale explained that the Auxiliary intends to attend the AFD Regular Meetings on a regular basis.

E. **Firehouse Lease:** Chair Wagner contacted the AIA BOD Chair Lowell who said we did not have to sign another lease since the wording indicates it's renewed automatically unless one or the other of the two parties feel there is a need to change it. AI has paid for the lease this year so we are good to go.

7. **New Business**

A. **Fire Department Survey:** Very few of the surveys were returned by the June 30th deadline. Steve I suggested Chief Gelsomini use the same email address list of folks who were emailed the initial survey and extend the deadline. The purpose of the survey was to determine if volunteers and community are satisfied with the performance of the AVFD and provided additional space to add any comments or suggestions on ways those receiving the survey think performance might be improved. Steve I. will tabulate the results, maintain the anonymity of those emailing in a response and will continue working with Chief Gelsomini and keep the AFD board members informed.

Chair Wagner asked if there was any other new business. There being none, he indicated he would be on a road trip on August 13th so Vice Chair Steve G. will preside. At that point Chair Wagner proceeded to adjourn.

8. **Adjourn – Next Meeting – August 13, 2021.**

Respectfully submitted,
Stephen Isle
Secretary, Arrowhead Fire Protection District

Attachment:
Fire Chief's Report for July 9, 2021

Arrowhead Fire Chief Report

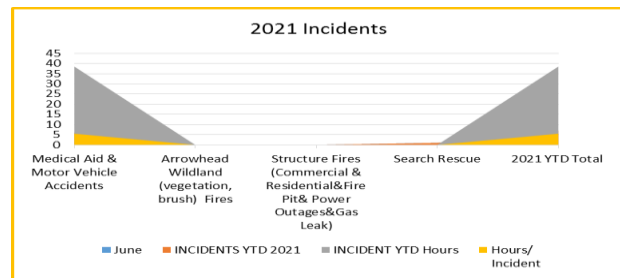
Date of Report: **July 09, 2021**

Wildland Fire Level Status: **HIGH**

Gunnison County Fire Restriction – Stage 1

Part-I Emergency Incidents

	June	INCIDENTS YTD 2021	INCIDENT YTD Hours	Hours/ Incident
Medical Aid & Motor Vehicle Accidents	1	6	38.50	6
Arrowhead Wildland (vegetation, brush) Fires	0	0		
Structure Fires (Commercial & Residential&Fire Pit& Power Outages&Gas Leak)	0	0		
Search Rescue	1	1		
2021 YTD Total		7	38.50	5.50



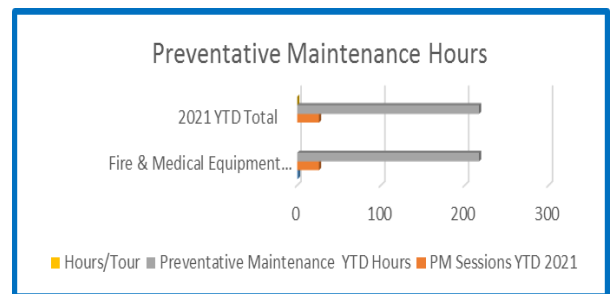
Part-II Department Training

2021 Training			
Groups	Resources	YTD Training Hours	YTD Training Sessions
Patrol	4	24.00	5
Awhd Dispatch	6	51.25	9
First Responder	8	265.15	10
Firefighters	14	156.50	15
AVFD Combined	32	496.9	39



Part-III Preventative Maintenance

Description	PM Sessions YTD 2021	Preventative Maintenance YTD Hours	Hours/Tour
Fire & Medical Equipment Preventative Maintenance	26	216.90	
2021 YTD Total	26	216.9	0.00



Part-IV Incident Overview – 2021 (YTD)

- YTD Medical – 6
- YTD Fire/Search-Rescue – 1
- YTD Commercial Power Loss - 0

Part-V Training overview – July//2021

- Medical – Tuesday 7/13 Scene size up
- Firefighting – Hose pressure testing complete 7/6
- Dispatch – none planned at this time

Part-VI Personnel: (staffing): **23 (FF-FR-Dispatch)**

Fire Fighters = (9)

Arrowhead Dispatch = (6)

First Responders = (8)

Part-VII Grounds - Building Inspections:

1. Summer project – install Low profile cap screw w/Torx (T25) inset, pk-250 <\$50.00
2. Date when septic system was last pumped? No records available.

Part-VIII Fire Apparatus, Tools & Equipment:

1. Tools – operational
2. Firefighting structure gear: - operational
3. Hoses:
 - a. Fully operational
 - b. Two (2) 2.5" hose defective following pressure test. Estimated cost for 3" hose \$250. 3" hose uses 2.5" couplers. Working with Grand Junction Fire Chief for surplus 2.5", no update at this time
4. Mobile Response Unit (MRU) – operational (staged in FH for summer)
5. Fire Trucks:
 - a. Red Type 3 – operational
 - b. White Fire Truck – operational
 - c. Blue Brush Truck – operational
 - d. Blue EMS – operational
6. Snow Cat:
 - a. Operational (used for patient transport if needed), stage at AIA equipment building
7. Polaris-Ranger – leaving Arrowhead for summer retro fit - topper
8. Snowmobiles:
 - i. Black/Gray snow mobile – storage on mountain
 - ii. Red snow mobile – storage on mountain

Part-IX Interagency & County & Association Meetings:

1. Gunnison OEM training – zoom meeting sessions

Part-X Communications:

1. Received quote for installation of one new vehicle mounted radio in personal Ranger \$750.00, if funds are available.
2. Following Ranger topper installation, vehicle radio in Blue Blazer transferred to AVFD Ranger for year round use.
3. Vehicle mounted radios solutions for addressing radio gaps within and outside AVFD district

Part-XI Medical:

1. COVID-19 Updates Gunnison County elevated to Green status
2. Monthly AED checks completed YTD 2021
 - a. All AED's operational

Part-XII Budget:

1. SCBA – purchase plan is to wait until later in 2021, for fund availability
 - a. ~\$8k for two (2) new MSA G1 back packs w/mask (2)
 - b. ROI will donate four (4) cylinders 45 min 4500psi

Part-XIII Miscellaneous:

1. 2021 YTD AVFD Fuel usage report submitted to AI
2. Hwy-50 Update
 - a. Daily updates sent to AVFD team along with emergency notifications, for medical incident response plan, ground, or flight.
3. Landing Zone Relocation – Complete
 - a. Two signs installed

- b. One remaining post pending installation near AIA Patrol Kiosk
- 4. Address sign installation, update
 - a. Installation priority
 - i. Existing poles requiring new sign only
 - ii. New address signage requiring new pole
 - 1. Locates needed from telephony, power and water
 - iii. Current status
 - 1. Completed installation sign only at filing road - 4
 - 2. Sign only = 5
 - 3. New pole at inside property driveway - 7
 - 4. New Pole & Sign at filing road = 9