

Arrowhead Fire Protection District
Regular Board Meeting Minutes

Date: July 14, 2023

Time: 1:00pm

Location: AVFD Firehouse, 2069 Spruce Road, Cimarron, CO 81220

Purpose: Regular Board Meeting

Attendees: @ Firehouse: Margaret Henry (Vice Chair), Ken Harbert (Secretary), Mary Ann Cooper (Treasurer), Bill Tillery (board member), Jennifer Bonner (AVFD Fire Chief) and by phone: Norb Stracker (AVFD).

1. Call to Order.
Vice Chair, Margaret Henry called the meeting to order, July 14, 2023 @ 1:00pm
2. Determination of Quorum.
Requirement met with over one-half of current board members present in person or by phone.
3. Approval of minutes from June regular meeting.
Motion to accept minutes after some typo corrections made by Mary Ann Cooper, seconded by Bill Tillery
Action: Motion approved
4. Treasurer's Report
Discussion: Mary Ann Cooper updated where she is at on transferring the accounting document from the past treasurer and presented the AFPD board with a current Treasurer Report that included Certificate of Deposit and Money Market rates. The amount the AFPD should place in CD and Money Market accounts was discussed.
A motion to place at Alpine Bank, \$25,000.00 into 6-month CD @ 5% APY with auto renew and balance of AFPD funds not needed for operational expenses placed in a Money Market account @ 2.75% APY at Alpine Bank made by Ken Harbert, Second by Margaret Henry
Action: Motion approved, with note to revisit this item at September's meeting
5. Fire Chief's Report
Discussion: The AVFD has had a very busy start to the summer season responding to several calls. These calls have depleted some crucial first responder supplies and revealed that a few first responder radios failed to perform as intended. The equipment and supplies needed exceed the 2023 budgeted line items. The

board determine this expense could be covered in contingency line of the 2023 budget. The board determined the amount not to exceed \$2,000.00 to cover immediate equipment needs. A motion was made by Mary Ann Cooper to allocate funds not to exceed \$2,000.00 for said equipment, second by Ken Harbert

Action: Motion approved

6. Commutation update.

a. XOP update

Steve Gauthier sent an email to the board outlining the current status of the XOP fire bar. The report was read aloud at the meeting.

Action: Accepted as presented.

7. Old Business.

a. Recruitment committee

Discussion: This agenda item is for update on recruiting board members and volunteer first responders.

b. One Drive

Discussion: Ken Harbert compiled a list of file folders needed on the One Drive document storage and pasted it on to Chief Jennifer.

c. Background checks for board members, employees and volunteers.

Discussion: Item tabled for September's meeting.

d. Mill Levy increase

Discussion: Item tabled until September's meeting

e. Access ladders for attic area

Discussion: Item table until September's meeting.

8. New Business

a. Fire Code

Discussion: New code and how it pertains to the AFD and the response to new construction. The AFD will provide "Fire Prevention, Suppression and Response at Arrowhead" document as standard procedure.

9. Equipment Issue

a. Storage for trucks. Item tabled until September's meeting.

Note: 1981 Blue Brush truck needs repairs to steering and front end to make it safe for highway use.

b. UPS discussion

Discussion: Item tabled until September's meeting.

b. Adjourned: 3:06 pm. Next regular board meeting September 8, 2023

