

# Arrowhead Fire Protection District

## Meeting Agenda

June 10, 2022

1:00pm

@ Firehouse

2069 Spruce Road

### Agenda:

1. Call to Order
2. Determination of Quorum
3. Approval of Minutes from April meeting
4. Treasure's Report
5. Fire Chief's Report
6. Old Business
  - a. AVFD Auxiliary report
  - b. Communications update
    - i. Fire Bar committee
  - c. Firehouse issues
    - i. Emergency power
    - ii. Overhead doors
  - d. Equipment issues
    - i. Disposition of Trailblazer
  - e. Kevin Stilley plaque
  - f. Fire chief succession committee
  - g. Recruitment committee
  - h. Letter regarding November election
7. New Business
  - a. Service recognition 2 individuals
  - b. Use of outside bench for service recognition
  - c. Help for Auxiliary for parking at picnic
  - d. SDA manual discussion submission
8. Adjourn-Next Meeting July

# Arrowhead Fire Protection District

## Regular Board Meeting Minutes

Date: June 10 2022

Time: 1:00pm MST

Location: AVFD Firehouse 2069 Spruce Road

Purpose: Regular board meeting

Attendees: @ Firehouse, Jim Matteson (Acting Chair), Al Hale (Treasurer), Ken Harbert ((Acting Secretary), Carla Vavrik (Arrowhead Fire Auxiliary). By phone: Steve Gauthier ( Vice Chair), Steve Isle (Secretary Retired), Jim Gelsomini (AVFD Chief)

1. Call to Order: Acting chair Jim Matteson called the meeting to order June 10 2022 @ 1:00pm
2. Determination of Quorum: Requirements met with 4 current board members present or by phone.
3. Approval of Minutes from April 8 2022 AVFD regular board meeting:  
Motion to except minuets as presented made by Ken Harbert, second by Al Hale.  
Action: Motion approved
4. Treasurer's Report  
Action: After discussion excepted as presented
5. Fire Chief Report  
Action: Excepted as presented
6. Old Business
  - a. AVFD Auxiliary Report and 4th of July picnic update and the need for help from fire fighters to setup for picnic. Presented by Carla Vavrik
  - b. Communications update.
    - i. Fire Bar Committee  
Further research and discussion needed to determine path forward on options replacing Fire Bar  
Web site is current and up to date. Discussion of archives storage

Upgrade. No action taken on upgrade at this time

c. Firehouse issues

i. Emergency Power

ii. Overhead Doors

Discussion: Emergency backup power for overhead doors installed

d. Equipment Issues

i. Disposition of Trailblazer

Discussion: Ken Harbert is working on correcting issues with vehicle plans on marketing after repairs are made

e. Kevin Stilley plaque

Discussion: Plaque is completed and a letter of appreciation will be drafted by Jim Matteson and plaque will be mailed to Keven.

f. Fire Chief succession committee

Discussion: Review job description document and current AVFD Fire Chief contract. Layout plan on recruiting Fire Chief replacement.

g. Recruitment committee

Discussion: Staffing of First Responders are adequate for current needs. But still seeking Fire Fighters as current web page indicates

h. Letter regarding November election Mill Levy increase

Secretary note: May need further discussion after verification letter was indeed completed and sent to Gunnison County. Further discussion and planning needed for this task

7. New Business

a. Service recognition 2 individuals

Discussion: Certain individual who gave their services for the AVFD should be recognized in some way. Motion by Steve Gauthier second by Ken Harbert

to purchase \$100.00 gift cards and a letter of appreciation as a thank you for Carla Vavric, Bill Conway and Joanie Aufdereide

Action: Motion Approved

b. Use of outside bench at Firehouse for for service recognition

Discussion: Further discussion on use of bench needed but to maintain service recognition wall of past fire chiefs

photos in the firehouse community room

c. Help for Auxiliary for parking at picnic

Discussion: Fire Chief to recruit and coordinate Fire Fighter to help

d. SDA manual discussion re submission.

Discussion: SBA duties and form needing submission to State and County to be divided between board members

### Additional Agenda Items

8. Jim Matteson call for a special board meeting to address budget and future expenses and income and a path forward for the AVFD. To be scheduled At a later date.

9. Election of officers:

Nomination as follows.

Jim Matteson as AVFD president /chair, nominated by Steve Gauthier second by Ken Harbert

Action: Nomination excepted

Steve Gauthier as Vice Chair, nominated by Jim Matteson, second by Al Hale

Action: Nomination excepted

Al Hale as Treasure, nominated by Steve Gauthier, second by Jim Matteson

Action: nomination excepted

Ken Harbert as Secretary , nominated by Steve Gauthier, second by Jim Matteson

Action: Nomination excepted

10. Selection of signers on AVFD bank accounts

Motion by Ken Harbert appoint Jim Matteson and Al Hale as appointed signers on the AVFD bank accounts, second by Steve Gauthier

Action: Motion Approved

11. Adjourn-Next meeting- July 8 2022

