

Arrowhead Fire Protection District
Regular Board Meeting Minuets

Date: April 14, 2023

Time: 1:00pm

Location: AVFD Firehouse, 2069 Spruce Road, Cimarron, CO 81220

Purpose: Regular Board Meeting

Attendees: @ Firehouse: Steve Gauthier (Vice Chair), Ken Harbert (Secretary), Bill Tillery (Board member), Mary Ann Cooper (Board member elect), Jennifer Bonner (AVFD Fire Chief). By phone: Norb Stracker

1. Call to Order.
Vice Chair Steve Gauthier called the meeting to order, April 14, 2023 @ 1:00pm
2. Determination of Quorum.
Requirement met with over one-half of current board members present in person or by phone.
3. Approval of Minuets from March 10, 2023, regular board meeting.
Motion to accept minuets as presented made by Ken Harbert, Second by Bill Tillery.
Action: Motion Approved
4. Treasure's Report.
Action: Accepted as presented
5. Fire Chief Report.
Discussion: AVFD volunteers responded to one call this past month resulting in a life saved by their quick response. Fire Chief Jennifer also recommended that we investigate upgrading battery backup system with longer run time than the current unit with only two-hour life to power the communication equipment in the firehall command room. Quote for this system was emailed to board members for review.
Action: Accepted as presented
6. Communication Report
 - a. XOP update.
Discussion: XOP fire bar is up and running with some procedural issues still being worked out. Web site is current. "Web Master" Steve Gauthier stated that he would continue to maintain the web site after his board term ends in May. Thank You Steve!
7. Old Business
 - a. Recruitment committee

Discussion: On going recruiting for AVFD volunteers with one new medical responder volunteering this past month.

- b. AIA donation in return for lease payment

Discussion: In the future the new treasurer need to initiate conversation with the AIA board during their initial budget discussion to insure the donation of \$999.00 is figured into the AIA budget. The Fire House annual lease payment is due in June.

- c. One Drive

Discussion: Board member accesses should have been received via email to sitting board members for cloud storage of board document.

- d. USDA Rural Development Grant.

Discussion: Steve Gauthier has reviewed the preliminary grant application. The AVFD will need the assistance of leagle counsel to complete forms. We will need to compile a list of equipment needs to determine if these grants would worth pursuing. Further discussion needed on this issue.

8. New Business

- a. By-Law review preparation for May 12th meeting.

Discussion: The state recommends that the AVFD By-Laws be reviewed annually. The last time the AFD board reviewed the by-laws was 2021. Current by-laws can be found on the AVFD web site under "More" tab. Board members need to review and come to the May meeting prepared to discuss any changes in the by-laws that may be needed.

- b. Background checks for board members and employes.

Discussion: The board members present determined that this issue should be tabled for further discussion at the May meeting when more board members can attend, and the newly elected board members are seated.

9. Equipment Issues:

- a. AED update.

Discussion: Covered in Chiefs report. AED replacement batteries have been installed AED and will be good for two years. Maintenance on AED enclosures will be scheduled for this summer. One additional responder radio has been ordered to fulfill current radio needs.

Adjourned: 1:47pm. Next regular board meeting May 12, 2023

