

Arrowhead Fire Protection District
Regular Board Meeting Minuets

Date: June 9, 2023

Time: 1:00pm

Location: AVFD Firehouse, 2069 Spruce Road, Cimarron, CO 81220

Purpose: Regular Board Meeting

Attendees: @ Firehouse: Jim Matteson (Chair), Margaret Henry (Vice Chair), Ken Harbert (Secretary), Mary Ann Cooper (Treasure), Bill Tillery (board member), Jennifer Bonner (AVFD Fire Chief), Norb Stracker(AVFD), Todd Rodencal (IT advisor)

1. Call to Order.
Vice Chair Jim Matteson called the meeting to order, June 9, 2023 @ 1:00pm
2. Determination of Quorum.
Requirement met with over one-half of current board members present in person or by phone.
3. Approval of minutes from May regular meeting.
Motion to accept minuets as presented made by Margaret Henry, seconded by Bill Tillery
Action: Motion approved
4. Treasurer's Report.
Action: Accepted as presented.
5. Fire Chief's Report
Action: Accepted as presented
6. Communication update.
No report this month
7. Old Business.
 - a. Recruitment committee
Continuing to seek volunteers.
 - b. AIA donation in return for lease payment
Discussion: Margaret Henry has worked to resolve this issue. AFPD has received last year's donation and current year donation from AIA.
 - c. One Drive
Discussion: Todd Rodencal gave a brief overview on One Drive cloud storage and what steps are needed for board members to gain access to files on site.

Discussion: Board needs to establish a list of files folders needed on storage site and who can edit files and who can view only on each file folder.

d. USDA Rural Development Grant.

Discussion: AFD board has decided not to pursue these grants and to remove this item from the agenda.

e. Background checks for board members, employees and volunteers.

Action: Item tabled for next month's meeting.

f. Mill Levy increase

Discussion: Jim Matteson is actively looking for legal counsel to help with this issue. Update next meeting.

g. By-Law review.

Motion to accept changes and updates to bylaws as presented made by Ken Harbert, second by Margaret Henry

Action: Motion past.

8. New Business

a. Access ladders for attic area

Discussion: looking into upgrading ladder to access attic storage. Board looking to split cost with AIA and the AVFD auxiliary.

b. Accounting Software

Discussion: AFD needs for accounting software. Last several years AL Hale used his own personal software for the AFD accounting. A motion was made by Margaret Henry to purchase a monthly subscription for QuickBooks accounting software. Second by Ken Harbert

Action: Motion past.

9. Equipment Issues

a. Storage for trucks

Discussion: AFD needs to check if indoor winter storage used in the past will be available for this upcoming winter season. If not new a storage location needs to be secured.

b. UPS discussion

Discussion: Chief Jennifer is still looking into the amount of backup power require for vital systems needed in case of prolonged power outage.

Additional Notes:

Jim Matteson passed on AFD checks #1453 through #1458 to Marry Ann Cooper.

10. Adjourned: 3:09 pm. Next regular board meeting July 14, 2023

