

Arrowhead Fire Protection District
Regular Board Meeting Minuets

Date: November 11, 2022

Time: 1:00pm

Location: AVFD Firehouse, 2069 Spruce Road, Cimarron, CO 81220

Purpose: Regular Board Meeting

Attendees: @ Firehouse: Jim Matteson (President, Chair), Steve Gauthier (Vice Chair), Ken Harbert (Secretary), Darrell Wagner (Visitor), Todd Rodencal (Visitor/ IT storage presentation), Bill Tillery (visitor/ Board member prospect), By phone: Jennifer Bonner (AVFD Fire Chief), Al Hale (Treasurer), Norb Stracker (Visitor).

1. Call to Order: Chairmen Jim Matteson called the meeting to order, November 11, 2022 @ 1:00pm
2. Determination of Quorum: Requirement met with more than one-half of current board members present.
3. Approval of Minuets from October 14, 2022, regular board meeting: Motion to accept minuets as presented made by Steve Gauthier, Second by Ken Harbert
Action: Motion Approved
4. Treasure's Report:
Action: Accepted as presented
5. Fire Chief Report:
Action: Accepted as presented
6. Old Business:
 - a. AVFD Auxiliary Report. No Report
 - b. Communication update:
Discussion: Steve is working on implementation of XOP system, anticipating test in the coming weeks.
 - c. Equipment Issues: None currently in old Business.
 - d. Recruitment committee: Continuing add on web page.
 - e. AIA donation in return for lease payment.
Discussion: No response from AIA board on this issue. Al will request payment again with update at next meeting.
7. New Business:
 - a. Microsoft OneDrive document storage discussion:

Todd Rodencal gave a brief presentation on secure document storage for the AVFD on the Microsoft 365 platform and the advantage with multiuser accesses. Concerns were voiced over administration person and HIPA compliance. After discussion, a motion was made by Steve Gauthier to subscribe to Microsoft 365 for the purpose of storing AVFD documents, second by Al Hale

ACTION: Motion Passed

b. Vote on budget:

Discussion: additional items added to budget for computer upgrades and related equipment needed for new fire chief.

Motion to accept budget with changes made by Steve Gauthier, second by Al Hale

ACTION: Budget approved

c. Fire Chief transition:

Discussion: transition going well. Chief Bonner has been working on new procedures and policies while off the mountain and maintaining frequent communication with incident command personnel and volunteers and at the AVFD to maintain high level of response to the Arrowhead community.

d. 2023 Meeting Schedule:

Discussion: Adding a meeting date in May to address board member elections and removing August meeting from the schedule.

Note: Darrell Wagner (past president) returned three checks in his possession at this meeting

8. Equipment Issues:

Discussion: One chainsaw out of service. Sent for repairs. First Responder UTV was showing signs of clutch engagement problems but currently issue has resolved itself. Will continue to monitor. Both Blue and White Fire trucks moved off the mountain for winter storage.

9. Adjourned: Next regular board meeting January 13, 2023

